

2013 VESTRY

10 February 2013

“Cast your cares on the LORD and He will sustain you;

He will never let the righteous fall.”

Psalm 55:22

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Rector's Report 2013

“Cast your cares on the LORD and he will sustain you;
he will never let the righteous be shaken..” *Psalm 55:22 NIV*

Our Vision: *A growing community called to know Jesus Christ and make Him known in the world by our presence.*

Our Mission: *As Disciples of Christ we are:*

- *To worship, teach, and equip*
- *To be agents of healing, love, justice and forgiveness*

Dear Brothers and Sisters in Christ,

I am constantly amazed at the energy and excitement I feel at St. Paul's Kanata. We have an extraordinarily faithful family and I thank God for being a part of this community. The journey that we have been on for the past fourteen years has deepened my faith and blessed me and my family.

I would like to thank the parish for your support and commitment in 2012. I believe that we accomplished a great deal of good and faithful work in the past year. I need to publicly thank our Staff, with whom it is a pleasure to work for the Kingdom of God.

1. Lorna Brûlé our parish administrator, whose faith and dedication serves the church and our Lord with zeal.
2. Our office assistant Carol Spencer has provided wonderful support to Lorna.
3. Fr. Craig, a friend and gifted priest who I am blessed to work with every day.
4. Ann Faurbo our Director of Music continually works for the beautification of the liturgy.
5. John Taylor continues to clean and repair our facilities.

To the hundreds of volunteers who work for the glory of God I would like to express my personal appreciation; and at the risk of mentioning only a few individuals I would like to express my thanks to:

Our Wardens, Mathias, Anne, Shirley, Tom. Our Treasurer Mark, Maureen Anderson and our praise team, Amy Bridges and the leaders of our youth groups, the Choir, the servers, altar guild, readers, intercessors, lay administrators, sidespeople, greeters and healing ministry. To the church school teachers and all the youth and volunteers that have made church school a huge success, members of Parish Council, all the committees of the church and the individuals who are responsible for different tasks and events, have all been faithful to their mandate. To Francis Christenson and Alison Stortz, co-chairs of our GIFT Campaign, and all the volunteers who have blessed us with a tremendous success and to the countless others who give their time and talent to the Glory of God, THANK YOU!

We are committed to further growth in the parish for 2013. I believe that God will continue to sustain us in the future. I believe that we are living up to our vision and mission statements. We have seen wonderful growth as a parish and we must endeavour to continue that growth. We are and continue to be a family in need of each other's strengths and able to support each others weaknesses. We are a people called together by God, empowered by God, and loved by God in order to be the Church in this place. We are not perfect and we must confront our short falls and strengthen our good works.

At last year's vestry I said that the financial year was going to be a challenge. I am pleased to say that it was a challenge that we met. This up-coming year we will once again be asked to reach a higher level of stewardship. I am certain that this is a target that we can reach. The essential ingredient to our future is our ability to respond to God's call. Let us rejoice in the home God has given us and help to make it more inviting and responsive to the needs of those around us.

Peace, love and laughter,
Father John.

The Associate's Report for 2013

Cast your cares on the Lord and he will sustain you; he will never let the righteous be shaken. *Psalm 55:22*

It is God who sustains us even if I forget that and try to rely on myself. The great thing about the people of St. Paul's is that they/we work together in a God directed vision. And that kind of vision reminds me that it's not about me. It's about God and my neighbour! Thanks be to God!

I certainly wish to **reiterate** all the thanks that Father John has offered in his report. Bless all those who serve for the glory of God in Christ and to bless humanity! 2012 was a blessing... Epiphany, Ash Wednesday Youth Day, Lent and Easter all saw growth and renewal in the parish. Soon after Easter the GIFT campaign began and challenged us to grow and vision once again. And vision and grow we did! I have no doubt that this will bless us for years to come.

After ten years in ministry I was very fortunate to have a sabbatical for the months of August-October. It was a time of intense study in Boston and enjoying the addition of my parents in our shared space in the fall. Great to have them worshipping with us at St. Paul's.

I wasn't around to help Zdena kick off the God Squad this September, but have enjoyed a few new twists since coming back! One was the introduction of the Epiphany Party! It was a great success and we hope that it reminds us as well as the children that the birth of Jesus doesn't end at Christmas, but begins there! So let us celebrate the fullness of the season!

Colin Mackenzie & Joyce Prentice have been a joy to see leading the children in song. They have had some help... thanks Allison, Grace and Amanda! Maureen Anderson did an excellent job gathering the youth together to lead worship at 11 a.m. Way to go Connor, Cody, Eva, David, James, Fiona, Jessica and Susan! And singing... way to go Choir with Roger Jones!

We have been overjoyed to welcome home many new people to St. Paul's. As I often say on Sunday, "Whether this is your first Sunday or you have been here for years, know that we are one family in Christ!" Let us continue to be intentional in introducing ourselves to one another. Not with, "Are you new here?", but "I don't believe we have met, I'm _____" In a parish as large as this it is easy for people to worship in the same building and not know one another. Each week make a point of saying hello to one person you don't know.

Let us also give thanks when someone who hasn't been here in some time comes home. Let us surround them in care and thanksgiving. We all are aware that the ebbs and flows of life can pull many out of community on different occasions, but may St. Paul's be always a place to come home to!

In all things rely on God, Father, Son and Holy Spirit to sustain and direct. Surround one another in prayer. Special thanks to John Taylor and Carol Spencer. Bless you Lorna for all you do to support my work here and for Fr. John and Gayle and family... you are all such a gift to me and this community!

In joy and thanksgiving,
Fr. Craig+

Warden's Report for Vestry

As we finish our terms as wardens, we look back with pride in what the people of St. Paul's have achieved over the course of the last year.

It was again a busy year for us all. Father John and Father Craig are seemingly on the road all the time, bringing comfort and blessings. Their days always are full, and their sermons full of warmth and inspiration. There were some changes this year. Our honorary assistant Sally Gadd went to the parish of South March to bless them there. Father Craig was on a three month sabbatical learning Greek and returned looking refreshed. Bill Prentice has now retired from clerical service this year – he and Joyce remain active in the parish.

The staff remains stalwart. John Taylor has one of the tougher jobs at St. Paul's – cleaning up after us, which he has done magnificently. Ann Faurbo has remained a constant source of praise with her musical direction and Lorna Brûlè and Carol Spencer continue to shine in keeping the parish organized.

So much of what happens at St. Paul's depends upon the many volunteers. We are truly blessed with their support. There are many weekly activities as well as yearly events, for which our volunteers give so much of their time and skills. Contributing your time can be as small as assisting at an event – it all helps the St. Paul's community and are confident that you will find this as worthwhile as we did.

As we transition from one year to the next, new faces have appeared at parish council and in the various ministries to continue God's work. Our steady stalwarts remain, providing their knowledge and guidance. We have also been blessed with the support of our many volunteers, without whom the many ministries would not be able to function. There are too many volunteers to thank individually, but you all remain in our prayers, and we thank you all for helping to enrich the lives of so many others.

We were also blessed this past year with the generosity of the parish. When we faced a budget shortfall the parish came through with flying colours. In what could be one of our most important events for the future of the parish, we were blessed to have the congregation raise \$462,000 for the GIFT Campaign. The fact that so many people gave was a blessing. The ability to significantly pay down our mortgage will have major benefits in the future and allow us to provide greater ministry. At the same time, the extra funds raised will help with our priorities as decided in Vestry while the Townhall was a most useful event, providing further direction on where we should be heading as a parish.

We now hand the torch to Shirley and Tom, confident that they will be as inspired to do the Lord's work as were we. It has been an interesting year, full of challenges; however, with the Lord as our shepherd we have learned and led. Thank you all for your support and guidance.

People's Warden – **Anne Baker & Mathias Joost** – Rector's Warden

Growing In Faith Together (GIFT) Campaign

*Glory to God, whose power working in us can do
Infinitely more than we can ask or imagine...*

In mid-2011, St Paul's Corporation formed a task team to investigate the logistics and potential surrounding a new financial campaign to be conducted in partnership with the Diocese of Ottawa. The task team offered valuable insights into how such a campaign should be implemented at St Paul's, and in what form the partnership with the Diocese should be crafted.

In early 2012, an arrangement was finalized with the Diocese that would see St Paul's set a campaign target of \$400,000. The first \$300,000 raised would be allocated directly to St Paul's mortgage debt reduction. The next \$100,000 raised would be split equally between St Paul's and the Diocese. The \$50,000 Diocesan portion would be directed to their GIFT Campaign priorities as laid out in their Case for Support. The \$50,000 St Paul's portion would be directly available for St Paul's to use in support of local ministry initiatives as defined by the Parish. Any funds raised beyond the \$400,000 Campaign target would be fully allocated to St Paul's to be used in whatever way the Parish decides is appropriate.

Further, the Diocese, as part of this GIFT partnership arrangement, agreed to waive interest on our mortgage for an additional 5 years. This was an extremely generous action considering that adding interest to our regular mortgage payments would have cost us an additional \$30,000 → \$35,000 per year. We are indeed very grateful for this concession as part of our GIFT Campaign.

In May 2012, the Parish conducted a Town Hall. The agenda covered three areas of interest, one of them being an identification and prioritization of uses for the \$50,000 mentioned above. Three main priorities were established, namely: Air Conditioning for Rutter Hall to improve usability for parishioners and renters alike during the warm summer months; Improvements to the seniors' programs to make transportation and access easier; and expanded youth programming with a view to encouraging higher degrees of youth involvement in normal parish life. At this time, identification of uses for funds raised beyond \$400,000 has not been undertaken. In any event, these funds will not be received for use until later in the 5-year GIFT Campaign life. A process to identify potential uses, prioritize them, and obtain Vestry approval will be required at some point in the next year or two.

The active phase of the GIFT Campaign (in which we attempted to contact every member either by a personal visit or by phone) was September → November 2012 although some early group information sessions were conducted throughout the summer months in advance of our official launch on September 16th.

As part of the Diocese's partnership responsibility, St Paul's was able to utilize the services of M&M (Ministry & Money International) consulting to assist in guiding our Campaign efforts. Our primary consultant was Martha Asselin, who provided much direction and invaluable support in terms of process, team structure, templates, and volunteer selection and management. She also helped us develop our Case for Support and liaised with the Diocesan printer to ensure our campaign materials were of top quality and properly branded. She was consistently available to help us over the roadblocks encountered and to provide the necessary encouragement to persevere throughout the active phase of our Campaign.

Our Campaign Executive Team was established in the spring. Their leadership and commitment throughout the planning and execution phases was nothing short of phenomenal. Without their overwhelming support, the campaign could never have been as successful as it was.

The GIFT Executive Team consisted of:

Linda and Wayne Keech	• Pledge and Donation Administration
Danielle & Colin Mackenzie	• Communications
Carol & Alan Fowler	• Ambassador Team Leads
Dianne DeRusha	• Ambassador Team Lead
Tom Baker	• Ambassador Team Lead
Jean-Pierre Frigon	• Ambassador Team Lead
Alison Stortz	• Campaign Co-Chair
Francis Christensen	• Campaign Co-Chair
Fr John Bridges	• Clergy
Fr Craig Bowers	• Clergy
Martha Asselin	• M&M Consulting

Of course, the GIFT Campaign involved many other volunteers during the active phase and will continue to involve some of these folks throughout the remaining 5 year Campaign duration. Without the support of our St Paul's office staff, the envelope secretaries, the treasurer, two guest preachers, and the diocesan staff with whom we coordinate administrative reporting and financial transfers, the campaign could not have flourished.

As well, we owe much gratitude to our volunteer ambassadors / visitors. Although we struggled a little to find sufficient volunteers to ensure a personal visit for every family on our parish roll, those that did step up can rest assured that their efforts were instrumental in achieving a successful campaign. Utilizing a combination of personal visits, group information sessions, and phone contacts, we were successful in reaching the vast majority on our parish roll, some of whom who had not been active or present at St Paul's for some time.

Most importantly, the parishioners of St Paul's have continued to demonstrate their faithfulness and generosity to this parish through not only their gifts of time and skill but also their finances. As of December 31st, 2012, St Paul's GIFT Campaign recorded a total of \$464,800 in pledges and donations received. This is \$64,800 above our \$400,000 target. WOW! Further, as of December 31st, St Paul's has already forwarded funds in the amount of \$83,250 as part of the initial \$300,000 mortgage reduction.

As parishioners, we all should be extremely proud of this accomplishment, and very thankful that God has blessed us with the ability to respond in such a meaningful way.

"Praise God from whom all Blessings flow..."

Respectfully submitted,

Alison Stortz
GIFT Campaign Co-Chair

Francis Christensen
GIFT Campaign Co-Chair

Synod Report 2012

My thoughts on Synod: I attended Synod October 18 – 20, 2012. It was my first time and I was honoured to be chosen by my parish to attend. My Mother had gone to Synod for years and I wanted to go to follow in her footsteps. The evening service at Christ Church Cathedral was inspiring. The music and the voices were incredible. The Bishop gave a lengthy sermon and it reflects the thanks he needs to extend to all people who have worked so hard in the past year. Our Father Bill Prentice received many kind words over the entire weekend for his work as Director of Parish and Diocesan Services and Director of Community Ministries. The Bishop's charge included: Congregational and Diocesan Ministry, Real Estate Development Strategies, Youth Ministry, Gift, Partnerships, and Leadership.

Friday and Saturday, we gathered with about 200 people to listen to many different presentations.

The Synod theme was: Together in the Light (1 John 1:7) Partners in Ministry. Lutheran Bishop Pryse was an inspiring speaker and it gave us all pride to know that we are joining with our churches to become one. Father Craig Bowers, Ecumenical-Interfaith Officer, brought two speakers to Synod with their greetings and inspirations. Over the two days, we approved the 2013-2015 Diocese Budgets. It is based on a two-percent increase in costs per year and includes a two percent annual increase in Parish Fair Share. Presentations also included the following: Creation Matters, the Gift Campaign, an update on St. Alban's and Centre 454; Cornerstone; and volunteers will be needed for the Anglican-Lutheran Joint Assembly next year. Centre 454 will soon be moving into St. Albans and all the work in renovations is hoped to be completed with reopening in February 2013. The retirement of Maxine Stata from St. Luke's Lunch Club was also noted. She has been the coordinator for this important venue for thirty years.

I found Synod intense and came home exhausted, as I am not use to sitting and listening for long periods of time. We had no issues this year. We heard positive presentations from different areas of the Diocese (including Pembroke and Stormont). They all give new ideas that we might undertake at St. Paul's. We were able to attend a special session and I chose: Human trafficking. This session was eye-opening and you left hopeful that things are being done to help these people in need.

I hope to attend Synod next year. It is wonderful to see God working in our presence and to know we are accepting and working in ways that God wants us to. Our St. Paul's representatives included: Father Craig, Heather Colls, Lauren McCabe, Mathias Joost and Tom Baker.

Linda Keech, Synod Representative

EVANGELISM & HOSPITALITY Group Leader: Heather Colls

- Christmas Bazaar
- Chicken BBQ
- Coffee Hosts
- Curling
- Fair Trade Coffee
- Families with Young Children
- Men's Ministry
- Quilters

- Seniors Afternoon out Program

Catering – Heather Colls

Here at St. Paul's we do not have a formal catering committee. Everyone supports what ever we need you for. I thank you for just volunteering when I tap you on your shoulder and you say, yes. This makes my job easier.

Again this past year we have provided for funerals, receptions, and the Ash Wednesday food for those here for the day, at the children's Ash Wednesday day.

Many thanks must go out to all of you who made sandwiches, baked, volunteered your time in the many ways that made what we did successful. St. Paul's will need you again and I hope I can count on you. Thank you for caring.

Kitchen – Heather Colls

We are most fortunate to have such a lovely kitchen. There is a group of ladies who regularly clean and take the laundry home. This past year we have received a few gifts to make our kitchen work more efficiently. We received a new utility cart, silverware, water pitchers, trays, kettles, electric mixer, crock pot, and many new hand tools. If you are downsizing, and cleaning out things such as large mixing bowls, platters, good size pots, we maybe can use them. Please give me a call 613-226-6813. We are looking for more people to help on our cleaning committee, could you help?

The kitchen here at St. Paul's is checked by a health inspector from the City of Ottawa yearly and we passed our last inspection.

Christmas Bazaar – Heather Colls

This past year the bazaar was held November 9th and 10th 2012. The tables were set up, everything set out and people came and had a good time. This year we were able to all be set up on the upper level and use almost all the available space. We had the quilters, white elephant table, used toys, bake table, crafts, knitting, jams, jellies and pickles, books, wood products, jewellery, children's shopping room, men's chili dinner and of course the luncheon on Saturday; a very busy time for all. The profit from this event was \$ 8,302.43.

The Christmas Bazaar this year will be November 15th and 16th. If you have come up with something new for the bazaar or have suggestions please talk to me. Thanks to all who helped to set up, take down, sweep the floor, worked behind the tables, donated food and items, worked in the kitchen and of course those who came and bought, this makes a very successful time. This bazaar is a critical part of life here at St. Paul's.

Chicken BBQ Report - Mathias Joost

This year's chicken BBQ was held on June 8th and was again blessed with another wonderful sunny day. Led by Michael Turnbull, the chefs did their masterly work in preparing a sumptuous chicken, while the cole slaw team, led by Heather Colls, sliced up and mixed another delicious batch using St. Paul's secret recipe. Many other volunteers provided of their time, from all of the wonderful people who donated pies that Joan Ferrier her pie ladies put onto plates, to Pat Dukes' BBQ assembly team. A BIG thank you goes out to all who made this day a success

This year only 410 tickets were sold. The price of the tickets had gone up to \$15 because of the increasing costs of the chicken, charcoal, containers and all the other supplies. Even at this price, the chicken was a

bargain given its size and the price paid at other local churches for their fund-raising meals. In the end, the BBQ raised \$3050.

Coffee Hosts

Thank you, Thank you and Thank you.

St. Paul's parish certainly has great parishioners who give their time in HIS service. We have faithful individuals and families who prepare snacks for all to enjoy; these hard working parishioners serve you fair trade coffee, tea and juice after each of the three services. They give more of their time cleaning up, washing the dishes and putting everything away so the next service can partake in fellowship.

We have, one could say, an inter-service infiltration of parishioners from the three services. It is great to see someone come in early for their service and spend some time talking with others from the previous service. St. Paul's is truly one big family.

I invite those who would like pour a cup or two, maybe 40 cups, to sign up for a one time trial during July and August.

In HIS Service
Steven Shamess

Curling – Dave Dobson

The curling group meets every two weeks from November to end of March on Saturday nights at the Nepean Sportsplex. Following curling, we adjourn to a local pub to enjoy a time of fellowship. The group is self funded on a breakeven basis, the ice rental at the Sportsplex is divided between the number of members. For the 2012-2013 season, the curling group has 8 members and we have enjoyed 4 curling nights so far this year.

Fair Trade Coffee – Marg McGowan

Personal sales have been discontinued due to lack of interest. We still serve Fair Trade coffee during coffee hours on Sunday morning.

Families with Young Children (FWYC) Ministry

The FWYC ministry marked the start of the year with the winter outdoor afternoon at Waupoos Family Farm and a potluck supper. Waupoos Farm is where one of our FWYC families is now residing so we gladly have become return visitors to this beautiful escape only 30 mins. from Kanata.

The 6th Annual Camping Trip in July was at Fitzroy Harbour Provincial Park. Thanks to Rheel Levac and Elisabeth Hobden for being the organizers. It was awesome to have some new families attend the fun, sun filled weekend.

Our study session in the fall was led by Miriam and Paul and other duties were shared amongst the group. The study was run about every second Friday for 7 weeks. The study was taken from the "I am second" website. Videos and discussion guides were downloaded from the internet, and conveniently the cost of them was quite low. The children were supervised by Meaghan Kidd and assisted by teenage volunteers from the community. Each week approximately 8 adults and 12 children attended.

We are always on the lookout for new families with littler ones attending St Paul's. Please let them know who we are and make the introductions so we can welcome them to our group.

Events and updates are e-mailed to members several times per year. Publicity is done by posters, listings in the bulletin and personal invitation.

Most of our communication is via e-mail; please contact us if you want to be on the list.

In Christ,
Miriam and Paul / Owen, Leo and Noah

St Paul's Men's Group – Gordon Anthony

St Paul's Men's Group is an adhoc organization under Chairman Gordon Anthony. We have two or three Saturday Morning breakfasts with guest speakers which attract around 35 men. We support the parish with labour with the Barn Raisers under Wayne Keech whether it is for spring cleaning or support of the Christmas Bazaar or any other activity.

This spring the Barn Raisers are planning an outreach activity where we will be renovating one of the cabins at the Waupoos Family Farm which provides a get-away or respite for under-privileged families. If you have any construction, painting or support skills, please consider joining us when the announcement is made.

All men are encouraged to join us for any of our activities or to bring new ideas forward to help the men get more involved in the ministries of the parish.

St. Paul's Quilting Group – Joan Ferrier

The Quilting Group at present has a membership of twelve women. The Group meets in Rutter Hall on Tuesday mornings from 9.30 a.m. till noon. Our "on-going efforts" produce baby quilts, lap quilts, wall hangings, quilted items for the Christmas Bazaar, special order quilts and large quilts for a yearly raffle (at the Bazaar).

As well as participating in the Christmas Bazaar, we assist at the annual Chicken Barbeque and also, if and when we are called upon to help, with functions such as receptions.

In the spring we purchased a water filtration system for "Samaritan's Purse" via the church's support for this project.

The earnings for the Church by the Quilting Group by the end of the Bazaar was \$1,529.00. New members are always welcome. Come and join us on Tuesday mornings to quilt or learn to quilt, for coffee and for fellowship.

Respectfully submitted by
Joan Ferrier

Senior Afternoon Out Program – Minx Mulhall

Thursday afternoons at St. Paul's, has become renowned for being a place to see "a growing community called to know Jesus Christ and make Him known in the world by our presence". The 25 volunteers involved in this ministry offer a wonderful time of Christian worship & fellowship each week to the seniors in our community.

We meet every Thursday from September to June at 2:00 p.m. for a ½ of ecumenical worship followed by a time of fun and fellowship.

We try to encourage all area retirement & nursing homes in the area to bring their own residents but do offer some help if needed to provide transportation. Anyone living on their own that needs help with transportation can also be arranged.

This year with both Joyce & Bill Prentice embarking on their new journey of retirement, the seniors program has been blessed to have them be a part of many of the afternoons. Fr. Bill's talks & participation in some of our entertaining parts of the day (implemented by Joyce of course) have been a wonderful added blessing to the program. We welcome & look forward to their continued support.

I can't say enough about all the volunteers involved in this ministry, they are truly a blessing to me and to all those whom they support on Thursdays.

Anyone interested in learning more about this ministry for themselves or someone they may know is welcome to contact me.

PASTORAL CARE Group Leader: Lynn Williams
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- Pastoral Care
- Prayer Chain
- Healing Prayer
- Telephone Ministry

Under My Umbrella In an article I wrote earlier this past year in Cornerstone, I talked about the four Ministries "Under My Umbrella." Although they all have a different focus, the two things that bind them together are Prayer and the Art of Listening. Both are, not surprisingly, common threads because whether one is involved with Pastoral Care, The Healing Team, Telephone Ministry, or The Prayer Chain, it is our human need for comfort, compassion, the touch of another and the realization that none of us can live without invoking God into our lives that draws many to these Ministries. They reach out to all of us at one time or another and they are led by some wonderful people amongst us, namely Minx Mulhall for Pastoral Care, Cathleen Reid for the Healing Team, Heather and Bill Colls for Telephone Ministry and Joan Andrews for the Prayer Chain. This past year, The Healing Team was responsible for three special evening services as well as our weekly Sunday services. We encourage you to come forward and ask the questions on your heart but are concerned to voice aloud. This may be an area where your special gifts can be used. Likewise, The Prayer Chain, although more solitary in nature, may just satisfy your wish to get involved but remain more in the background. The details of all these Ministries were laid out in my article in the Summer 2012 issue of Cornerstone. We are hoping parishioners from all three services will be inspired to serve under one or more of these Ministries and will let their wishes be known to one of the leaders. In separate reports, you can read about the activities of The Pastoral Care Team and The Telephone Ministry.

Lynn Williams

Telephone Ministry – Heather Colls

The telephone ministry started in 1995 and to this day continues to support those who for some reason cannot attend church on a Sunday morning. If you find yourself in that position of being sick whether in hospital, or at home and / or at home and / or not able to get out to church please give me a call and we can set up the service for you. In most cases we send the service to your speaker phone where you are at the time of the service and we will then make arrangements for communion to be delivered. Call me at 613-226-6813 or contact me at heather.colls@rogers.com

OUTREACH & MISSION Group Leader: Bill Ranger

- Food Cupboard Volunteers
- PWRDF
- Refugees

Outreach & Mission Report - Bill Ranger

Mission & Outreach has a number of programs areas including support to the Kanata Food Bank, Primate World Relief and Development Fund (PWRDF), Refugees, Samaritan's Purse, The Poor and the Homeless through Centre 454 and The Well.

The **Kanata Food Bank** is supported by a number of volunteers who packed groceries, distribute to clients and deliver the groceries. A recent change involves clients packing their own groceries that may suit their own personal needs better. Heather Colls as the new co-ordinator replacing Carol Fowler, part way through the year, will provide a separate more detailed report on the Kanata Food Bank.

PWRDF was coordinated by Philippa Wilson.

The congregation has continued to support PWRDF, by using monthly envelopes, responding to our emergency appeals or purchasing items from the Gifts for Mission catalogue. Alison Brooks, our Sunday School Coordinator was featured in Crosstalk when she presented a cheque for \$1,182 to PWRDF's Public Engagement Coordinator, Suzanne Rumsey. The money was raised by our Sunday school for bicycle ambulances. This year our major appeals were for the drought in the Sahel region of Africa and for Syrian refugees. Thank you John and Craig for highlighting the PWRDF items in the Gifts for Mission catalogue during Advent. Thanks also to Ken Miller who raised \$250 in the Heaven Cent Fund and by donating it to the Sahel Appeal, which took advantage of the matching funds offered by the Canadian government. We also raised \$485 selling PWRDF Christmas cards.

Working with our partners around the world, PWRDF continues to make the best use of the money that is received from Anglican parishioners across Canada, working with partner organizations in Canada and across the world. PWRDF is truly "...a response by Canadian Anglicans to the gospel call to bear witness to God's healing love in a broken world..."

Lauren McCabe was involved with **KSRSG** in support of refugees and the following are some of the highlights for 2012:

- offered ongoing financial support for the education of four orphaned children from the Rwandan genocide, who live in Africa, but have family members in Canada.
- completed our sponsorship commitments to Shay Ray and his three family members who are from Burma, who also received support from family members here in Ottawa.

- offered financial assistance to help St. John the Evangelist Anglican Church to sponsor Medhat Asmah and his family of 8 from Syria.
- welcomed Maryan Ali to Canada, whose sponsorship we have been working on for four years. Maryan is a refugee from Somalia who had been living in Kenya. She has family members here in Ottawa who are also assisting with her sponsorship.

Donations for **Centre 454** and **The Well** were collected and delivered to the Centres by Bill and Penny Ranger. Centre 454 moved in November back to St Alban's where it was started and were unable to accept a lot donations due to the move, so some of the clothing items were donated to Shepherd's of Good Hope which served many of the same Street friends in need. Where the Well was unable to accept donations, items were given to Salvation Army in Bell's Corners, Ottawa Inner-City Ministries and Geti Ami in Hull for distribution. This program continues to grow as the Lord provides with the help of parishioners.

Other successful Outreach programs include:

- Samaritan's Purse Water Filter campaign which was coordinated by Sheila Evans,
- the knitting of scarves for Centre 507 which was coordinated by Janet Tonks, and
- the Christmas Shoe Box program which was coordinated by Jennifer Frigon.

The Kanata Food Cupboard is a registered charity, run by a community board, to serve the people who live in the old City of Kanata boundaries. We provide food and related services to all families in need.

The St.Paul's team is one of six church groups working on a weekly rotation. We retrieve phone calls from the clients to the Kanata Food Cupboard and arrange for either pick up or delivery. Volunteers from our church pack the food for delivery and help those who come to pick up their orders. With the problems with the NHL, it has been affecting many who regularly worked to do with the various businesses. Many of those had to come to the Kanata Food Cupboard to keep them going until the NHL started again. We have over 50 active volunteers and are always looking for more people to come on board to help out. Thank you to all of you who regularly volunteer their time and talents to their community with this active outreach ministry. The volunteers are only needed every six weeks and the job will only take about two to four hours, could you spare that time. For more information please give me a call at 613-226-6813 or e-mail me at heather.colls@rogers.com To donate food there are bins located in local grocery stores or in the bins in the narthex of our church.

Heather Colls
Team Lead

WORSHIP & LITURGY Group Leader: Shirley Christensen

- Altar Guild
- Lay Assistants
- Music Ministry
- Prayers of the People
- Readers
- Servers & Crucifers
- Sidespeople & Greeters
- Drama Troup

Worship and Liturgy Group Ministry

The Worship and Liturgy Group Ministry consists of many volunteer ministries whose role is to provide leadership and focus in our weekly worship experience. This involves not only the visible presence at each of our three Sunday Services but also pre-service preparation time to ensure a meaningful and spiritual flow to each Service. Our many volunteer worship leaders give willingly of their time and energy each week to accomplish this task.

<u>Ministry</u>	<u>Ministry Leaders and Coordinators</u>
Congregational Service Reps:	8:00 am – Richard Bradley 9:15 am – Wayne Keech 11:00 am – Gordon Anthony
Servers & Crucifers	Maryanne Ryan
Lay Assistants	Bill Colls
Readers	Philippa Wilson
Prayers of the People / Intercessions	Francis Christensen
Sidespeople	Jean Sibbert
Music Ministry	Chancel Choir – Ann Faurbo Praise Group – Maureen Anderson
Chancel Drama	Carl & Elizabeth Vincent
Altar Guild and Flowers	Marg McGowan & Helen Culbert

As parishioners, we are called to be active participants in the worship and to bring the Good News of the gospel to all participants. If you feel called to serve in any of the above ministries, please contact the leader of that ministry, or one of the clergy.

You will find below several reports that several of the ministry leaders listed above have written specifically dedicated to their ministry.

Speaking for myself as well as on your behalf, I thank all of our Worship and Liturgy volunteers, and their team leaders for their devoted service.

Respectfully submitted
Shirley Christensen

Altar Guild – Marg McGowan

There are 12 full time members, 2 reserve members and 3 members in training who will become full time in the spring. Our linen supply has been replenished by Joan Ferrier’s donation and Joan and Marion Allen cutting, hemming and embroidering. A Big job – Thank you both! We continue in the care of the altar. If you wish further information or would like to participate please call Marg 613-599-1326.

Eucharistic Ministers – William Colls

This dedicated group of 41 parishioners assist each Sunday with the distribution of the Eucharistic Elements at all services. On occasion they have also assisted at special services, such as funerals and weddings when needed and requested. I take this opportunity to thank you all for your dedication to this important ministry.

8:00	9:15	11:00
Ann Bradley Richard Bradley Richard Greene Lewis Kruger Penny Ranger Judy Reynolds Carol Spencer Nugent Miller	Joseph Bridges Joshua Bridges Francis Christensen Shirley Christensen Heather Colls William Colls Martin Colls Clyde Crane Kathy Eaves Bob Ferrier Joyce Prentice Gordon Ripley Russell Smith Mark Stalter	Joan Andrews * (retired) Michèle Beckett Amy Bridges Don Brown Lorna Brûlé Melissa Clark Geoff Colls Ed Gadd * (Moved) Marilyn Holden Pritchard Dale Houghtby Miriam Kilby Paul Kluchert Tom MacPherson Shirley Mahar Graham Martin Ken Miller Minx Mulhall Sandy P. Maryanne Ryan

Music Ministry – Chancel Choir

The highlight of this past year’s Music Ministry was our performance of Roger Jones’s Two Sisters and a Funeral on October 27th. After months of preparation and 8 intense Saturday morning rehearsals, we were excited to perform the musical. We were also privileged to have Roger Jones come and conduct the performance for us. The chorus of 35 persons came from St. Paul’s and 3 other area churches: St. Isidore’s, St. Richard’s and St. Timothy’s.

Our own Colin Mackenzie had the pivotal role of “Jesus”. Many thanks go to Roger and his team for making the performance memorable. I would be amiss if I did not thank Eric VanDerLoo, Trish Cillis, Kate Wolfe, Michel Thebeau, Pam VanDerLoo and Mary Seal for the help in being our soloists for all the rehearsal time. We are presently negotiating dates for a performance at St. Richard’s and one at St. Isidore’s

Again this year, the music ministry helped with the Robbie Burns dinner, hosted the Shrove Tuesday Pancake supper, sung at the Good Friday Service and regularly led the congregation in worship each Sunday.

We are always open to new members, especially male voices – both tenors and basses. We could also use some additional altos. (Sight reading music is not a requirement to joining the Chancel Choir.) We rehearse every Thursday evening from 7:00pm to 8:30.

This year marks my 20th year as Director of Music at St. Paul's. It has been an amazing journey and I am looking forward to many more years at the organ and directing the Chancel Choir.

Respectfully submitted,
Ann Faurbo
Director of Music

Worship and Praise Team – Maureen Anderson

♪♪ *"Come, let us sing for joy to the Lord; let us shout aloud to the Rock of our salvation. Let us come before Him with thanksgiving and extol Him with music and song. For the Lord is the great God, the great King above all gods." Psalm 95:1-3* ♪♪

This past year it has been a privilege and a joy for the Worship and Praise Team members to work and worship together. These faith-filled and committed people have practiced each Wednesday and led the music at the 11:00 services throughout the year. We truly value and appreciate those who enrich our group with their musical gifts. We all feel so blessed to be a part of this community of St. Paul's as we praise our Lord together.

We extend a big thank you to Carol Spencer and Lynne Small for their work on the power points each week and to Colin Mackenzie and Ron Mahar for their work with the sound board every Sunday. We continue to give thanks to God for Father Craig Bowers who guides, supports and encourages our ministry. Thank you also to Ann Faurbo for her encouragement and support of the Worship and Praise Team. The Chancel Choir and the Praise Team worked together on the annual Shrove Tuesday Pancake Supper. In the summer we again enjoyed the combined services, where the 9:15 and 11:00 parishioners had a chance to worship together singing both traditional and contemporary music. We also shared in the blessing of the musical and look forward to more joint ventures in music ministry as we serve the Lord in this way.

TWO SISTERS AND A FUNERAL

A major highlight of the year was the visit in October of Roger Jones who was here to lead and direct us in a performance of his musical "Two Sisters and a Funeral". Rehearsals had started in March on Wednesdays and Thursday evenings. By the Fall Ann had the choir, composed of members of the Chancel Choir, the Worship and Praise Team as well as other parishioners, well prepared. Roger was an inspiration and a joy! He and his team also gave a workshop about music in worship which was very interesting and informative. The joyful musical was a wonderful means of helping to spread the Good News of Jesus Christ and touched so many of us. A huge thank you goes out to Ann from all of us who were part of this production. Her leadership and enthusiasm helped to pave the way for Roger and make it a success!

CURSILLO EVENTS

The Praise Team was blessed to lead the music for two Cursillo Ultreya services this year: one at St. Paul's in February and one at Christ Church Ashton in May.

The National Anglican Cursillo Conference was held in Ottawa in June and Maureen led a team of musicians and singers who provided praise worship for the weekend. Adrian, Ken and Susan were also part of this team and were a blessing to all!

NEW INSTRUMENTS

In April we held a pub night fundraiser for a new drum set which was very successful. Thanks to the support of many parishioners, the sale of books donated by our own violinist, author Georgina Bartos, and one person who remains anonymous, as well as the efforts of our drummer, Adrian Fisher, we were finally able to purchase a new drum kit!

Some of the money budgeted for the Praise Team this year was used to purchase percussion instruments. Ron Mahar is working his magic with the güiro, triangle, shaker eggs, and maracas!

TEAM MEMBERS in 2012 were:

Maureen Anderson	keyboard, vocals
Leo Bartos	guitar, bass, vocals
Georgina Bartos	violin
Diane Brown	vocals
Ken Delmage	guitar
Susan Delmage	vocals, guitar
Adrian Fisher	drums, vocals
Marsha Fisher	vocals
David Gilbert	guitar, vocals
Ed Lascelle	vocals
Ron Mahar	percussion
Lynne Small	vocals, tambourine
James Wilding	bass guitar

*♪♪ Shout with joy to God, all the earth!
Sing the glory of His name; make His praise glorious! Ps.66: 1-2 ♪♪*

Servers & Crucifers – Maryanne Ryan

Thank you, to all 13 of our servers. Your dedication to St. Paul's, Fr. John and Fr. Craig is very much appreciated. If you are interest in becoming a Server please contact the church office or Maryanne Ryan for training information.

Prayers of the People

Spiritual lay leadership in prayer has been faithfully provided on Sunday mornings throughout 2012 by the following team of intercessors:

Pat Dukes	Amy Bridges	Clyde Crane
Don Brown	Ron Mahar	Vera Near
Lynn Williams	Heather Colls	Norma Reid
Carl Vincent	Elizabeth Vincent	Carolyn Dobson
Ed Papazian	Michele Beckett	Mathias Joost
Ann Bradley	Melissa Clark	Cathy Campbell
Jean-Pierre Frigon	Wayne Helmer *(moved)	Ray Brule
Francis Christensen		

There are currently 21 active members who contribute weekly to the Sunday morning liturgy through leadership in prayer. We offer our weekly thanksgivings for the many blessings our Lord continually provides to us as well as our petitions for the Church, for the World, for others, and for ourselves - whether here at home, or in distant countries. This past year has focused especially on our volunteer ministries here at St. Paul's as well as our GIFT Campaign. We give thanks for all our intercessors and for their weekly dedication and discernment in focusing our morning worship and reflection.

For 2013, through God's grace, we pray that our Sunday Intercessions will continue to be a meaningful representation of the petitions and thanksgivings of the parishioners of St. Paul's.

Respectfully submitted:
Francis Christensen

Readers - Philippa Wilson

We welcomed new readers this year Denise Reid and Jessica Dobson and welcomed back Jim Holt. Berta Aboud, Sandy P., Tiana Kluchert have stepped down from the readers ministry and will be missed. Tragically we lost Nigel Kilby and Alex Dobson whose absence is deeply felt by our congregation.

We had a team meeting last fall where we reviewed the practical issues of reading and our readers shared how they personally prepared for their ministry. Thank you everyone who contributed their time and experience and Father John for your technical expertise.

Over this past year, we had 50 readers who served our congregation faithfully...

8:00 am: Berta Aboud, Ann Bradley, Katherine Durrer, Kristian Gunderson, Nigel Kilby, Lewis Kruger,

9:15 am: Eva Bowers, Tessia Berry, Kaitlyn Bruce, Shirley Christensen, William Colls, Sandra Cooper, Clyde Crane, Rev. Alex Dobson, Kathy Eaves, Bob Ferrier, Alan Fowler, Moira Green, Jim Holt, Julie Landgraff, Mig Mason, Witold Merkis, Ed Papazian, Joyce Prentice, Denise Reid, Angela Skeete, Adrianna Smith, Carl Vincent, Elizabeth Vincent, Lynn Williams,

11:00 am: Maureen Anderson, Rick Anderson, Margaret Anthony, Chloe Bowers, Cathy Campbell, Cody Collis, Dave Dobson, Jessica Dobson, Jean Pierre Frigon, Meaghan Kidd, Ron Maher, Shirley Maher, Graham Martin, Ken Miller, Minx Mulhall, Sandy P., Fadi Sabbagh, Dona Stanley, Michael Turnbull, Philippa Wilson.

I especially appreciate how the readers support each other in their ministry and would also like to thank Mary Catherine Bowers and Laurie-Jean Smith for their support.

Each reader brings something special to the ministry; we especially value the diversity of ages and accents which give voice to our congregation. The congregation of St Paul's has been blessed.

Sidespersons – Jean Sibbert

We have 44 Sidespersons and they are all doing a perfect job. Each week they welcome & count the congregation, fill in attendance records, take up collections, contact the Sunday School and assist Congregation at communion. Following each service they bring the collection to the office and then return to the church to tidy up the pews. God Bless all of you who help us every Sunday.

My thanks to Joyce Prentice for making the velvet bags for Sunday collections – it certainly makes our job easier.

CHRISTIAN EDUCATION Group Leader: Zdena Harder

- Adult Education
- Church School/GOD SQUAD
- Cursillo
- Meditation
- Nursery
- Wed. AM Eucharist and Bible Study

God Squad

In 2012, God Squad saw many highlights and changes. Our long-standing coordinator Allison Brooks stepped down from her role after faithfully devoting her time for the past few years as the primary teacher. Her daughters and Sunday school assistants, Amanda and Grace, also stepped away from God Squad to pursue other endeavors as they entered university and teacher's college respectfully. Their dedication and enthusiasm for children's ministry over the past few years are greatly appreciated and they will be missed.

I assumed the role of God Squad coordinator in the summer of 2012. The summer session began with a church picnic and the 3rd annual slip'n'slide. God Squad continued throughout July and August with the help of volunteer parishioners. The fall session of God Squad kicked off with a Super-Hero themed day and a presentation by Radical Science that everyone enjoyed.

The 'One Room Sunday School' curriculum was used throughout the summer and fall. A roster of teachers was compiled for the fall session including: Liz Bridges, Leslie Littlefield, Ron Mahar, Julie McDermid, Alison Stortz, Joyce Prentice, Laurie-Jean Smith and Zdena Harder. Thank you to those who stepped forward to serve. Thank you also to Courtney Young who has been faithfully assisting at the 9:15 God Squad.

During the GIFT campaign, the children helped create a GIFT vine and leaves to reflect all the pledges made by parishioners. During Advent, the children learned and performed a song for the congregation with the help of Fr. Craig and Colin McKenzie.

God Squad is always pleased to welcome new children aged 5-12 and we are always excited to bring on board new teachers and assistants. Please contact Zdena Harder sundayschool@stpaulshk.org for information.

In Christ,
Zdena Harder

Cursillo – Lorna Brûlé

We have quite a large number of people at St. Paul's who have attended a Cursillo weekend. This movement has been a long standing history in Ottawa. The weekend is only the first part of the Cursillo process, whose long term goal is to help the individual Christian live an authentic Christian Life and to take our place in active ministry in the local church. In the Fall of 2012 Lorna Brule has accepted the position of Assistant Lay Director of the Ottawa Anglican community. This position is a three year term as Assistant, Director and then Past Director. A concerted effort in 2013 will be for our new Director Jack Barclay and Lorna to gather and update our member database and attend as many Ultreya's and events as we can.

A big thank you to the men's 4th day group who organize the West Ottawa Ultreya's. Ultreya's are open to everyone. So if you'd like to know more about Cursillo – please attend one – or speak to Lorna in the office. The Grand Ultreya's are held in July and August at Andrew Hayden Park.

Two weekends are currently planned in November 2013. The 117th Women's weekend Nov. 2012 had a great number of ladies from St. Paul's on team and as participants. The 117th theme was "He will never leave us nor forsake us".

Meditation – Marg McGowan

Meetings continue Wednesday evenings at 7:30. Newcomers are always welcome. Two one day retreats and a weekend retreat were held. We mourn the loss of Ron Dicks a faithful meditator, group leader as an executive of Ottawa and Ontario communities. We shall miss him greatly.

Nursery Vestry Report - Meaghan Kidd, Coordinator

This year the nursery is anticipating a fresh start in the right direction. We are hoping to start, slowly but surely, to transform the nursery into a much more kid friendly and inviting place. The first step is to paint the nursery space and eventually put in softer flooring (funds permitting). This endeavour will take time but in the end it will make the space safer and more inviting to our smallest parishioners.

One recurring problem is that the nursery is still in need of volunteers. Ultimately we are hoping for 2 more volunteers for the 9:15 service and 1 more for the 11:00.

Wed. AM Bible Study and Eucharist – Anne Lee

The Wed. Am Bible Study and Eucharist group continues to hold weekly lively meetings and discussions. There is always an open chair and all are welcome. Please feel free to drop in at any time. We begin at 10 am and follow up our service with coffee and conversation. We thank Frs' John, Craig and Bill who guide and answer our many questions.

During Lent we again had the Lenten lunch program with speakers from various churches our group provided tasty home made soups and hospitality to our guests.

YOUTH Group Leader: Amy Bridges

St. Paul's youth group – EPIC – runs on a weekly basis for youth in grades 5-12. We currently meet on Sunday mornings between 9:30 and 11:00, and then we attend church together at the 11:00 service, with exceptions for special events. Our curriculum is designed to create monthly opportunities to connect with other youth groups, learn about our faith, create a community of youth within St. Paul's and reach out with ministry to this community and beyond.

Our goals for 2013 are to strengthen relationship between the young Christian peers in our midst and to create an environment where youth who are churched and unchurched alike can comfortably receive an introduction to the blessing of Church.

The ministry is driven by a team of seven REMARKABLE leaders who over the past year have generously shared over 1408 hours of their time. These hours are accounted for in developing an intentional curriculum, lesson planning and supervision, meeting regularly to plan and adapt based on the needs of the youth or community, special events and outing preparation, the organization of sleepovers, plays, and fund raisers.

ADMINISTRATION Group Leader: Mathias Joost

Every Sunday and throughout the week, parishioners have a clean, well-organized church. Not only are there the three services to manage, but also coordinating all the events that use our building. Behind the scenes there is a lot of action that keeps the church operating. There are many people to whom our appreciation should be extended for keeping St. Paul's running so effectively.

Many thanks are due to Lorna Brûlé and Carol Spencer for scheduling the events, making sure that all preparations are made and the right people advised. More importantly, they keep Father John and Father Craig on track in providing ministry to our parishioners. John Taylor has a never-ending task in cleaning up after us. As our custodian he is responsible for mopping the footprints off the floor after rain and snow, but also picking up the garbage and waxing the floors, which are always such a joy to behold after he is done. Ann Faurbo has also blessed us as our worship leader, providing the right music for each occasion and making the services so much better through her care.

Supporting our staff are the many volunteers who provide of their time to do the many things that still remain to be done. Jeanine Milburn's and Heather Colls' teams dust and clean the kitchen, church and narthex, while Pat Dukes and Gordon Ripley wash windows and do minor maintenance. Bill Colls and Michael Turnbull keep the telephone system and alarms functioning properly while Bill and Colin Mackenzie ensure the sound at the services is crisp and clear.

These names just scratch the surface of all who have contributed on the administrative side of St. Paul's. To all of you who have helped make a difference, we extend our thanks for your assistance and the blessings you have provided.

BUILDINGS & SITE Group Leader: Steven Shames

- Property Maintenance & Facilities
- Gardening
- Tech Team
- Webmaster

Building and Site Maintenance – Steven Shames

When did we build this church? . . . 2004.

Nothing stays new forever. Lights bulbs keep burning out, ballasts need replacing, faucet taps stop turning, furnaces stop blowing air (mostly hot air - like me), thermostats stop regulating, walls get scratched, counters tops drop, bathroom fixtures keep running, parking lot needs cleaning, grassed areas require cutting and the list goes on. There have been ongoing improvements.

If you looked at your feet while in church during December you may have noticed the newly waxed floor. Walking down where the God squad meets you will see a magnetic wall. Well, you cannot actually see the magnetism, however, things do stick. No tape required. Several walls have been repainted thanks to Mathias. We have a permanent projector screen installed in the boardroom thanks to our resident carpenter Gordon and provided by Mitel. There is a projector, also provided by Mitel, which will be permanently installed.

What do we have planned down the road? Well the kitchen entrance will be repaired, outside railings will be repainted, outside doors need to be painted and some floor tiles will be replaced.

As always many hands make for light work; there are many unnamed volunteers doing countless hours of work I would like to say thank you to. So I will keep the lights shining, John will keep the floors shiny, Mathias will keep the walls shiny new and Gordon will keep the shiny new objects installed.

Garden Report for Vestry – Betty Dukes

The year of 2012 was a productive year for the Gardens. The Memorial Garden was finally planted using ornamental trees, shrubs, spring bulbs & metal structures. Next spring we will complete the North border of the garden by planting three tall cedars and installing a decorative metal feature to provide for a more intimate space to relax, renew & rest in the beauty of God's creations. A granite cross is being carved by Fr Craig to complete this peaceful space for all to use. We'd like to thank those who have given gifts in memory of loved ones & to the Glory of God.

We were able to apply some mulch on the circle garden and on the north side of the Steps. The mulch does help to minimize weeding. It is our hope to add mulch to the south side of the steps in 2013.

We are finding that the Pinery, because of the pine trees, that the plants are not thriving, although with the drought of last summer a lot of the plants did not fair well, and the weeds

were able to take hold. We may let the area under the Pine trees be natural, and just aim to keep the weeds to a minimum.

One major need that we have is the need of more hands. If you like to garden we would welcome your time, talents and helping hands.

One area that will soon need major attention is the North Wall that is constructed of stones. They are beginning to tilt, and become misplaced; in the corner of the property it is clear that some have been moved to create a path-like feature!

Tech Team – William Colls

We had a generally quiet year technically speaking. There were the usual moments of tension and concern that are always associated with ageing machines, but all were resolved in reasonable time, without loss of any data, and at minimal, often no, cost.

In January, we lost one of the disks in the RAID1 array in Gabriel (all our machines have names – Gabriel is our main server). It was successfully replaced, and the array rebuilt without loss of data, or interruption in operations. Shortly after, we had a power outage, and when the power came back up, Gabriel refused to boot. A parishioner was able to loan us a machine, and we were able to cobble to-gether a replacement. We have recently had a machine donated, and it is scheduled be installed to replace the loaner.

In March, we acquired and installed a new line interface device in support of the telephone ministry. It integrates better with the new sound system, and provides better quality sound to the remote location.

During the summer, our Mac laptop computer was stolen out of the church. A police report was filed, but the machine was not recovered. We were able to use one of our old machines as a replacement, and recently a mini-Mac was donated and is now in service. This restores our ability to remotely control the slides for the 11:00 o'clock service, and provides enhanced ability to manage the sound system. Steps have been taken to ensure that the mini-Mac will not suffer the same fate as the laptop.

Our Nortel telephone PBX failed twice in September. In both cases the line interface card “locked up” and the church was unable to make or receive outside calls. With help from our provider, we were able to get the system back up, without cost, but it is not clear what caused the problem in the first place. We now know how to fix the problem if it happens again (it is quick and easy).

So that was the year that was. The team continues to investigate ideas, techniques, and procedures that will enhance the capability of the systems to support our operations and make new projects possible.

I would like to thank Michael Turnbull, Rob Andrews, Geoff Colls, Steve Shames, and Colin Mackenzie for their on-going dedication and support to this ministry.

techlead@stpaulshk.org

COMMUNICATIONS Group Leaders: Danielle & Colin Mackenzie

At the beginning of this Parish Council term in 2011, we took steps to clarify the mission for the St. Paul's Communications team, and highlighted four strategic areas of focus: process definition and documentation, branding/coordination, information collection, and the need to expand/explore new communications methods. The intent behind this focus was to put in place a model that included both traditional and forward-looking communications methods, and revisit the branding and our electronic presence that is visible to both the parish and the community, so that St. Paul's can benefit from and leverage this foundation going forward. As a team, we have been successful in making visible progress during the term across all four strategic areas.

Processes have been developed and documented around the various communications areas, and will be published and provided to future Ministry leaders in order to streamline the communications model and consolidate communications information and templates in one place.

A major area of focus for the first year of this term was around the St. Paul's branding initiative, involving a refresh and consolidation of branding that was used in various areas. As was communicated in the 2012 Vestry Report, branding is an important element of our communications, as it helps to improve our credibility and professionalism, helps us look more together, organized, and polished, and it gives us a consistent visual identity that stands out, so when people see something from us, they know that it comes from St. Paul's. These changes also gave us an opportunity to streamline our workflow and processes, including the creation and use of high-quality templates that were created for the major communications areas. Branding guidelines were put in place, involving a cleaner and more polished look/feel, an emphasis on the St. Paul's logo, and a shift towards cleaner layouts and photo imagery. These changes included business cards, a new look and organization to our web site, and updates to our bulletins, Cornerstone, and posters. Many in the parish have expressed their positive support for these various branding changes, and have provided feedback that it has been a visible and positive area of change for St. Paul's.

In terms of electronic communications and technology, we have extended our St. Paul's website to implement advanced technical capabilities such as web-based content management, electronic surveys, online event registration and database capture, and we have implemented and expanded our presence within various social networking tools, including Facebook and Twitter pages, which has helped to extend our St. Paul's community into the online world (and has proved to be an active and vibrant extension of our parish community). We also instituted a St. Paul's blog featuring Father Craig, involving both an online presence through our web site, as well as background processes to support its continued maintenance.

An important recent effort, the need for which was reinforced by Town Hall feedback in 2012, has been to extend the audio/visual capabilities at St. Paul's to support Internet communications for our regular services and special events, as well as both audio/video feeds throughout the church building. The required equipment necessary to provide these real-time audio/video feeds and Internet webcasting has now been tested and purchased, and a team is assembled to plan the necessary processes and logistics involved in adding this to our regular communications capabilities at St. Paul's.

Overall, the team has been successful in meeting the objectives set out for the term, namely to focus on process definition and documentation, branding/coordination, information collection, and the need to expand/explore new communications methods. Our hope is that these efforts from the entire Communications team will prove beneficial in creating a foundation for St. Paul's to leverage, as we continue this valuable Ministry going forward.

FINANCE Group Leader: Mark Stalter

- Envelope Secretaries
- Gift Certificate Program

Envelope Secretaries and PAW Coordinators – Bob & Nancy Moxley

There were 328 identifiable givers in 2012 (292 in 2011) who gave an average annual giving in 2012 of \$1,021 (\$1,084 in 2011). Identifiable givers are parishioners giving \$25 or more in the year to the General Fund.

At year-end 2012 there were 114 parishioners using the Pre-Authorized Withdrawal (P.A.W.) program. Offering envelope boxes for 2013 were issued to 159 parishioners.

Envelopes continue to be available to those parishioners who wish them. We have encouraged the use of the P.A.W. program in several ways throughout the year. The P.A.W. program is a convenience to both the parishioner (no envelope to remember on Sunday or makeup after vacation) and to St. Paul's (a consistent, identifiable cash flow). Applications for the P.A.W. program, as well as a "Revision Form" for current P.A.W. participants, are available on a table in the Narthex (front foyer) of the Church or from the Church Office. A signed Application (with a voided cheque) or a signed Revision Form is required to start or make a change to your donation amount.

We would like to thank the counters for their valuable assistance over the past year. Their help is much appreciated by us and by St. Paul's.

GENERAL FUND GIVINGS

Annual givings	Distribution by # of givers	Distribution by \$ givings
+ \$3000	23	\$106,975
\$ 2000 - \$2999	19	\$ 47,740
\$ 1500 - \$1999	26	\$ 43,690
\$ 1000 - \$1499	49	\$ 60,120
\$ 500 - \$ 999	67	\$ 45,794
\$ 250 - \$ 499	56	\$ 20,391
\$ 100 - \$ 249	45	\$ 7,641
\$ 25 - \$ 99	43	\$ 2,424

Gift Certificate Program 2012 – Darell Small

Again this year we have been blessed with the help of Larry Barkhouse at 8 AM, Jean Ripley at 9:15 AM, David Dobson at 11 AM, Lorna Brûlè and Carol Spencer in the office. Thank you, all.

While the budget at Vestry looked for \$12,000, we actually netted \$11,550 after expenses. Since only about 80 families in the Parish are participating, we could be making more. There are over 500 families on the Parish roll.

We now accept cash, cheques and debit. VISA and MasterCard cost too much per transaction. For example, buy a \$100 card, \$5 is generated but the credit card company charges \$2.23 for the transaction.

With the debit machine in operation a growing proportion of the congregations are using debit.

Since the power point presentation in September the participation has increased.

Unaudited financial statements follow this report.

St. Paul's Stewardship
Income Statement
For the period ending
31-Dec-12
Unaudited

	Jan - Dec 12
Income	
4000 - Sales Revenue	
4010 - Bulk Barn Sales	5,390.00
4020 - Farm Boy Sales	65,120.00
4030 - Food basics Sales	75,550.00
4040 - Loblaws Sales	242,905.00
4060 - Sobey's Sales	27,830.00
4090 - Sales Discounts	(8,604.75)
Total 4000 - Sales Revenue	408,190.25
 Total Income	 408,190.25
Cost of Goods Sold	
5000 - Cost of Goods Sold	
5010 - Inventory Bulk Barn Cost	5,390.00
5020 - Inventory Farm Boy Cost	65,120.00
5030 - Inventory Food Basic Cost	75,550.00
5040 - Inventory Loblaw Cost	242,905.00
5060 - Inventory Sobey's Cost	27,830.00
5090 - Purchase Discounts	(20,351.00)
Total 5000 - Cost of Goods Sold	396,444.00
 Total COGS	 396,444.00
 Gross Profit	 11,746.25
Expense	
5400 - General & Administrative	
5430 - Cash Short/Over	0.00
5440 - Loan Interest	360.46
5450 - Bank Charges	62.04
5460 - Office Supplies	90.97

5470 - Miscellaneous	0.00
Total 5400 - General & Administrative	<u>513.47</u>
Reconciliation Discrepancies	<u>0.00</u>
Total Expense	<u>513.47</u>
Net Income	<u><u>11,232.78</u></u>

St. Paul's Stewardship
Balance Sheet
As at
December 31, 2012
Unaudited

	31 Dec 12
ASSETS	
Current Assets	
Chequing/Savings	
1050 - Cash on Hand	6,424.46
1060 - TD Bank	11,399.44
Total Chequing/Savings	17,823.90
Other Current Assets	
1200 - Supply Chqs & Dep Bks	120.00
1300 - Floats	
1310 - Larry Barkhouse	3,280.00
1320 - Jean Ripley	6,400.00
1330 - David & Darell	3,800.00
1340 - Office	2,580.00
Total 1300 - Floats	16,060.00
1120 · 1500 - Inventory Asset	
1510 - Bulk Barn Inventory	230.00
1520 - Farm Boy	2,920.00
1530 - Food Basics	7,625.00
1540 - Loblaws	12,730.00
1560 - Sobey's	2,700.00
Total 1120 · 1500 - Inventory Asset	26,205.00
Total Other Current Assets	42,385.00
Total Current Assets	60,208.90
TOTAL ASSETS	60,208.90
 LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2130 - Darell Small LOC	13,161.51
Total Credit Cards	13,161.51

Other Current Liabilities	
2140 - Certificates	
Owed	5,200.00
Total Other Current	<u>5,200.00</u>
Liabilities	
Total Current Liabilities	<u>18,361.51</u>
Total Liabilities	18,361.51
Equity	
3000 · Opening Bal Equity	40,568.83
3100 · Church's Withdrawals	
Fr John' Discretionary Fund	(40.00)
3100 · Church's	
Withdrawals - Other	<u>(79,167.31)</u>
Total 3100 · Church's	
Withdrawals	(79,207.31)
3900 · Retained Earnings	69,253.09
Net Income	<u>11,232.78</u>
Total Equity	<u>41,847.39</u>
TOTAL LIABILITIES & EQUITY	<u><u>60,208.90</u></u>

Treasurers Report, Mark Stalter

Year Ended December 31, 2012

Flash Report (Rounded to the nearest dollar)

	Actual	Budget	Variance	%	Actual 2011
Income					
Receiptable Income	\$456,428	\$441,017	\$15,411	104	\$413,709
Trust Income	\$2,163	\$2,500	(\$337)	(13)	\$2,654
Other Income	\$74,532	\$77,775	(\$3,243)	(4)	\$88,002
<i>Total Income</i>	\$533,123	\$520,882	\$11,841	2	\$501,711
Expenses					
Apportionment	\$77,940	\$77,940	\$0	0	\$74,770
Salaries & Benefits	\$268,018	\$271,382	(\$3,364)	(1)	\$253,846
Office	\$8,743	\$12,050	(\$3,307)	(38)	\$10,116
Building	\$42,262	\$44,050	(\$1,788)	(4)	\$60,456
People & Outreach	\$21,870	\$12,850	\$21,377	98	\$15,712
Education, Music, Liturgy	\$8,781	\$16,925	(\$5,295)	(43)	\$14,415
Miscellaneous/ Financing	\$80,220	\$85,685	\$495	1	\$27,811
<i>Total Expenses</i>	\$507,834	\$520,882	\$11,589	2	\$457,126
<i>Surplus (Deficiency)</i>	\$25,289	\$0			\$44,585

We made it! After a difficult financial year, we had more money than year left at the end of December. I felt like George Bailey in It's a Wonderful life where he puts the money in the safe and hopes it multiplies. In general numbers, we started the year with approximately \$10,000 in reserves separate from the capital campaign, and ended the year with pretty much the same number.

It is however important to note that the surplus reported above is in fact mostly Gift campaign receipts that are transferred to the Diocese on the 15th of the following month. Taking that into account we still had a surplus albeit \$31.

One of the problems with looking at church finances is the ever present obscuring overlay of directed income on budgeted expenditures. The one area where we see this above is under the people and outreach category. This activity was as a result of the water filer project we embarked on as well as the Roger Jones Concert during the summer.

While our envelope and paw figure was at a 4% growth year over year with a budget of 9%, other line items within the receiptable area helped to bring us to our final number. This is a continuation of the downward trend we saw beginning last year. The good news in this of course is that we can be thankful for an exceptional response to the Gift Campaign. If previous campaigns are any indication I believe it reasonable to state that we will experience a rebound in receiptable gives in the first part of 2013.

Our investment income, which suffered from the same loses that many encountered during this past year. The increase in income can be attributed to the gift campaign, which at this point is a pass through to the diocese. Additionally we had a strong year with facility rentals.

There were also significant decreases in expenditures due to fewer expenses in programs. The People and Outreach category looks like it spent double their allotted budget. As noted above this was as a result of the two ministries (Turn on the Tap and Rogers Jones), these are considered self fund expenses. As in past years we remain fiscally responsible and the corporation has elected not to spend money that we do not have. As a result some ministries when they came seeking funding, the funding was not there to offer. The budget for this year was constructed in a similar way to last year's. All the organizations which spend money for the church were canvassed and asked for their needs for the coming year. A notice was put in the bulletin to make sure everyone was aware that the budget was being drawn up and any requests for expenditure should be submitted for consideration. The Corporation met and considered these requests and made recommendations which were sent to Parish Council. Parish Council considered the budget at their January meeting and voted to present it to vestry allowing amendments when the actual figures from the diocese were received.

As you look through the budget for 2013, you will notice significant changes.

As it was last year, the estimate for collections income is above our last year's actual amount. With many of our significant donors coming from an aging population, the loss of some of the donors has made a noticeable difference in our income. Although far from an exact science, it is also possible that the uncertainty associated within the church at a national level and economic uncertainty have all contributed to a drop in income. Even with this uncertainty, it was felt that a stretch goal was in order. We are after all a growing community called to know Jesus Christ and make him known in the world by our presence. We have succeeded in being more intentional in welcoming, and I remain hopeful this will result in further growth to replace some of the donors we no longer have.

Our investment income has increased due to the work of the Diocesan Investment committee. Trust income proceeds will always fluctuate with market conditions; however the future does look hopeful. The salary expenses continue to change in appearance. All parishes are now participating in the ECOP (Equalization Cost of Priestly Services) formula. Essentially this new formula will allow the Bishop to place the right clergy at the right parish without fear of the parish being able to "afford" a senior clergy member. The formula combines salary, benefits, and travel for all Clergy and divides it by the amount of clergy. We now pay a set rate for each clergy member regardless of their seniority. There is one line item that does require clarification. The parish participated in an insurance audit in the fall. During this audit several areas were identified where the parish could make changes to increase safety and security. These recommendations have since been implemented. One area of concern that required inclusion in the budget was the actual insurance premium. After analysis the results of the report it was discovered that we were in fact under-insuring our facility. Corporation felt that this was not fiscally responsible and that the building should be insured for replacement value.

The budget presented this year is a balanced budget. The trend of decreasing income and increasing expenses is worrisome, but can only be taken a year at a time.

I wish to thank the numerous organizations who made financial gifts to the church. The Bazaar, Pancake Supper, Chicken Bar-B-Que, Calendar Sales, gift card program and many more all contributed to the treasury of the church. The rental officer, Lorna Brule, also deserves a vote of thanks for managing the rentals. Our bottom line is significantly affected by the faithful work of these people and organizations.

Thank you to Don Raven and Don Brown who acted as auditors. Without their humour and patience the task of auditing would be a very different experience. Thanks also to the Envelope Secretaries, Bob and Nancy Moxley for their long-standing and painstaking work in keeping track of income. Also a huge thank you to all of our counters, if it were not for their dedication to detail, my task would be vastly different.

Mark Stalter
Treasurer

Budget 2013

	Budget 2012	Actual 2012	Budget 2013
Income			
4000 - Receiptable income			
4001 - Envelopes (envelopes and PAW)	360,107	343,475	377,822
4002 - Memorial Donations			
4003 - Envelopes Sunday School			
4099 - Other receiptable donati	4,500	14,719	4,000
4099.3 - Altar Flowers	1,000	1,510	1,300
4010 - Building Fund			
4011 - Capital Campaign	75,000	13,472	
4012 - Gift Campaign		79,223	80,000
4000 - Receiptable income	440,607	452,399	463,122
4100 - Other income			
4101 - Loose Offering	14,500	12,734	13,500
4102 - Community Services	3,200	3,199	3,500
4103 - Group Efforts	27,075	18,809	19,900
4105 - Gift Certificate Program	10,000	11,751	13,500
4107 - Hall Rental	12,000	15,529	18,000
4108 - Sunday School	200	68	125
4109 - Interest Income			
4111 - PST Rebate			
4112 - GST Rebate	5,500	8,230	3,600
4113 - Trust Income	2,500	2,163	2,225
4114 - Discounts		5	
4115 - Petty Cash	300	144	250
4119 - Equator Coffee	3,200	1,733	
4100 - Other income - Other	1,500	1,880	
4120 - Cornerstone Advertising	300	450	450
Total 4100 - Other income	80,275	76,695	75,050
Total Income	520,882	529,094	538,172
Expense			
5000 - Apportionment			
501a - Diocese	33,953	33,953	32,542
501b - Missions	39,858	39,858	38,202
501c - Equalization Assessment			
503 - Insurance	4,129	4,129	9,424
Total 5000 - Apportionment	77,940	77,940	80,168
5100 - Salaries			
511 - Priest (ECOPS)	69,532	69,532	73,850
513 - Secretary	31,933	31,933	32,890
514 - Organist	22,112	22,112	22,785
515 - Janitor	11,727	10,247	11,750

Budget 2013

	Budget 2012	Actual 2012	Budget 2013
516 - Pulpit Supply	500	399	500
517 - Organist Supply	500	750	750
519 - Youth Coordinator			
520 - Sunday School			
521 - Secretary Supply	4,500	4,620	4,500
522 - Asst. Priest (ECOPS)	69,531	67,411	73,850
Total 5100 - Salaries	210,335	207,004	220,875
5200 - Employee Expense			
521 - Rector's Housing	24,635	24,645	24,881
522 - Asst. Priest Housing	24,635	24,645	24,881
525 - Trans Allowance Rector			
526 - Trans Allowance Asst.			
529 - Employer's Share	11,777	11,734	12,483
Total 5200 - Employee Expense	61,047	61,024	62,245

Budget 2013

	Budget 2012	Actual 2012	Budget 2013
5300 - Office			
5301 - Telephone	2,400	2,201	2,400
5303 - Postage	600	673	525
5305 - Supplies	1,800	1,498	1,800
5307 - ISP	800	548	750
5309 - Software	350	75	145
5310 - Server/ PC Mtnce	750	260	3,950
5311 - Advertising	1,500	1,153	1,500
5313 - Photocopier	3,000	1,902	2,800
5315 - Envelopes	600	593	600
5320 - Furniture & Equipment	250		
Total 5300 - Office	12,050	8,903	14,470
5400 - Building			
5401 - UtilitiesGas	8,500	4,143	6,500
5403 - Utilities Hydro	12,750	15,734	15,700
5405 - UtilitiesWater	2,400	1,880	2,000
5407 - Janitorial Supplies	2,500	2,493	2,750
5408 - Garbage			
5409 - Maintenance (Exterior)	2,200	7	1,450
5411 - Maintenance (Interior)	6,000	8,688	10,350
5412 - Building Security	1,250	1,087	1,250
5413 - Snow Removal	6,250	6,338	6,500
5415 - Instrument Repair	300		300
5416 - Sound System	500	278	500
5417- Gardening	1,400	1,614	700
Total 5400 - Building	44,050	42,262	48,000
5500 - Bank Charges			
5501 Bank Service Charges	1,435	1,444	1,450
Total 5500 - Bank Charges	1,435	1,444	1,450
5600 - People			
5601 - Altar Supplies	1,350	1,247	1,350
5602 - Altar Flowers	1,200	563	1,300
5603 - Kitchen Supplies	1,050	564	750
5605 - Christian Childrens' Fund	450		
5608 - Seniors Afternoon Out	500	100	500
5609 - Outreach & Mission	2,400	15,267	3,700
5610 - Group Efforts General	1,000	517	1,000
5611 - Equator Coffee	2,500	848	300
5612 - Evangelism and Hospitality	1,500	2,181	1,500
5613 - Pastoral Care	500	337	500
5614 - Parish Communication	400		400
Total 5600 - People	12,850	21,624	11,300

Budget 2013

	Budget 2012	Actual 2012	Budget 2013
5700 - Education & Music			
5701 - Sunday School	2,000	856	1,500
5702 - Cornerstone Publication	425	392	425
5703 - Adult Education	2,500	82	1,000
5705 - Music Expenses	6,300	2,727	1,700
5706 - Music Equipment		1,152	
5709 - Education & Conferences	500	145	500
5710 - Day by Day Publication	275	180	275
5711 - Synod Expenses	850	408	600
5713 - Children & Youth	1,500	1,221	2,750
Total 5700 - Education & Music	14,350	7,163	8,750
 5800 - Liturgy			
5801 - Baptism Costs	275	57	275
5803 - Stewardship	750	640	500
5805 - SidesPeople	300		
5807 - Servers	500		500
5809 - Liturgy Expense	750	920	800
Total 5800 - Liturgy	2,575	1,617	2,075
 5900 - Miscellaneous			
5901 - Service Charges			
5902 - Professional Services			
5905 - Miscellaneous	250		250
5945 - Campaign Priority Expenditures			
5950 - Discretionary Expenses	500	64	500
5992 - HST Expense	8,500	7,235	8,000
Total 5900 - Miscellaneous	9,250	7,299	8,750
 6000 - Financing Activity			
6003 - CEF E441	75,000	92,695	80,000
Total 6000 - Financing Activity	75,000	92,695	80,000
 6100 - Catering Activity			
6103 - Catering Supplies			
Total 6100 - Catering Activity			
 Total Expense	520,882	528,975	538,083
 Net Income	-	119	89

Note

ECOPS is Salary, benefits, and travel
Does not include housing

St. Paul's Anglican Church Hazeldean/Kanata

**Financial Statements
Period Ended December 31st, 2012**

Auditor's Report

Financial Statements

Statement of Financial Position

Statement of Operations and Changes in Net Assets

Statement of Cash Flows

Notes to Financial Statements

Balance Sheet

Profit and Loss

AUDITOR'S REPORT

Parish Council
St Paul's Anglican Church
Hazeldean-Kanata

We have audited the financial statements and records for St Paul's Anglican Church Hazeldean-Kanata as at 31 December 2012. These financial statements are the responsibility of the Parish Council. Our responsibility is to express an opinion of these financial statements based on our audit.

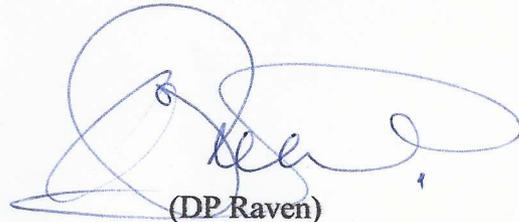
We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used, as well as evaluating the overall financial statement presented.

In our opinion, the financial statements, to be presented to Vestry, present fairly, in all material respects, the financial position of St Paul's Anglican Church, Hazeldean-Kanata as at 31 December 2012 and the results of the Church's operations.

Kanata, Ontario
18 January 2013



(DM Brown)



(DP Raven)

St. Paul's Anglican Church Hazeldean/Kanata

Statement of Financial Position
Period Ended December 31st, 2012

ASSETS	
Current	
Cash	\$ 84,027
Trust Funds	66,021
	<hr/>
	150,048
Capital Assets	4,091,583
Account Receivable	45,872
	<hr/>
	\$ 4,287,503

LIABILITIES	
Current	
Miscellaneous	\$
Heaven Cent	327
PWRDF	245
Kanata Foot Bank	82
	<hr/>
	654
Long Term Liabilities	816,970
	<hr/>
	817,624
EQUITY	3,469,879
	<hr/>
	\$ 4,287,503

St. Paul's Anglican Church Hazeldean/Kanata

Statement of Operations and Changes in Net Assets
Period Ended December 31st, 2012

REVENUES

Envelopes	\$	343,475
Memorial		
Other Receiptable		112,953
Other Income		76,695
	\$	533,123

EXPENDITURES

Apportionment	\$	77,940
Salaries		207,004
Employee Expense		61,014
Office		8,743
Building		42,262
Bank Charges		1,444
People		21,870
Education & Music		7,163
Liturgy		1,617
Miscellaneous		7,311
	\$	436,368

Excess of revenues over expenditures		96,755
Unrestricted net assets, end of period	\$	4,293,985

St. Paul's Anglican Church Hazeldean/Kanata

**Statement of Cash Flows
Period Ended December 31st, 2012**

Cash flows from operating activities

Receipts from congregation	\$	456,427
Receipts from other sources		76,695
Payments to suppliers and employees		(436,368)
Interest paid		

\$ 96,754

St. Paul's Anglican Church Hazeldean/Kanata

**Notes to Financial Statements
Period Ended December 31st, 2012**

1. Significant accounting policies

(a) Revenue recognition

The entity follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

(b) Contributed goods and services

Contributed goods and services are not recognized in the financial statements

2. Financial Instruments

The entities financial instruments consist of cash, accounts payable, accounts receivable and accrued liabilities.

St. Paul's Anglican Church Hazeldean Kanata
Balance Sheet
As of December 31, 2012

2:20 PM
01/18/2013
Cash Basis
Dec 31, 12

ASSETS

Current Assets

Chequing/Savings

1000 - Cash & Bank accounts

1003 - Petty Cash

1005 - Checking (current chequing account)

Total 1000 - Cash & Bank accounts

300.00

83,543.82

83,843.82

Total Chequing/Savings

83,843.82

Other Current Assets

1100 - Trust Funds (trust funds on account with)

1101 - General Trust Fund - 2129

1102 - Daina Bradley Trust - 2369 (money given in memory of Dain)

1103 - Orma Bradley Trust - 2447

1104 - W.C. Bradley Trust - 2499

Total 1100 - Trust Funds (trust funds on account with)

16,922.43

11,000.00

13,194.52

24,845.91

65,962.86

Total Other Current Assets

65,962.86

Total Current Assets

149,806.68

Fixed Assets

120 - Fixed Assets

121 - Property & Buildings

122 - Property Interior

123 - New Equipment

125 - New Building (New Church)

125.1 Soft Costs (Interest, Fees etc)

125 - New Building (New Church) - Other

Total 125 - New Building (New Church)

933,137.61

155,775.73

8,651.35

298,915.00

2,694,962.74

2,993,877.74

Total 120 - Fixed Assets

4,091,442.43

Total Fixed Assets

4,091,442.43

Other Assets

130 - Accounts Receivable

132 - Receivable Gift Cert Prog (amount theoretically due to c)

Total 130 - Accounts Receivable

45,825.61

45,825.61

Total Other Assets

45,825.61

Dec 31, 12

TOTAL ASSETS

4,287,074.72

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2300 - Due to Diocese of Ottawa (Parish Assessment & other)

2301- PWRDF

230.00

Total 2300 - Due to Diocese of Ottawa (Parish Assessment & other)

230.00

2315 - Heaven Cent

309.00

2320 - Kanata Food Bank

80.00

Total Other Current Liabilities

619.00

Total Current Liabilities

619.00

Long Term Liabilities

2700 - Extension Fund Mtg-E441 (New building mortgage)

817,005.98

Total Long Term Liabilities

817,005.98

Total Liabilities

817,624.98

Equity

3000 - Opening Bal Equity

1,617,210.62

3900 - Retained Earnings

1,755,484.16

Net Income

96,754.96

Total Equity

3,469,449.74

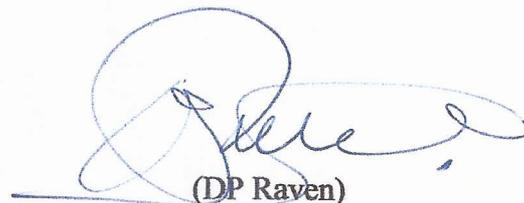
TOTAL LIABILITIES & EQUITY

4,287,074.72

We have audited this Balance Sheet of St Paul's Anglican Church Hazeldean-Kanata as of 31 December 2012 and the related statements for the year ended.. In our opinion these statements present fairly the financial position of the Account as of 31 December 2012, and the results of its operations.



(DM Brown)



(DP Raven)

18 January 2013

St. Paul's Anglican Church Hazeldean Kanata
Profit & Loss
 January through December 2012

2:16 PM

01/18/2013

Cash Basis

Jan - Dec 12

Ordinary Income/Expense

Income

4000 - Receiptable income

4001 - Envelopes (from envelopes and PAW)	343,474.55
4011 - Capital Campaign	13,472.00
4012 - Gift Campaign	83,252.27
4099 - Other receiptable donati	
4099.3 - Directed	
4099.32 - Altar Flowers	1,510.00
4099.3 - Directed - Other	14,719.07
Total 4099.3 - Directed	16,229.07
Total 4099 - Other receiptable donati	16,229.07

Total 4000 - Receiptable income 456,427.89

4100 - Other income

4101 - Loose Offering	12,734.32
4102 - Community Services	3,198.72
4103 - Group Efforts	
4103.1 - Pancake Dinner	993.76
4103.2 - Chicken Bar-B-Que	3,235.44
4103.4 - Quilting Group	40.00
4103.5 - Christmas Bazaar	8,302.43
4103 - Group Efforts - Other	6,236.92
Total 4103 - Group Efforts	18,808.55
4105 - Gift Certificate Program	11,750.68
4107 - Hall Rental	15,529.00
4108 - Sunday School (Sunday School Offering)	68.11
4112 - GST Rebate	8,230.41
4113 - Trust Income	2,162.92
4114 - Discounts	5.29
4115 - Petty Cash (money rec'd in office)	143.63
4118 - Catering Revenue (Catering Revenu)	
4118.1 - Catering General Inc	352.00
4118 - Catering Revenue (Catering Revenu) - Other	1,428.03
Total 4118 - Catering Revenue (Catering Revenu)	1,780.03
4119 - Equator Coffee	1,733.41
4120 - Cornerstone Advertising	450.00
4100 - Other income - Other	100.01

	Jan - Dec 12
Total 4100 - Other income	<u>76,695.08</u>
Total Income	533,122.97
Expense	
5000 - Apportionment	
501a - Diocese	33,953.00
501b - Missions	39,858.01
503 - Insurance	4,128.99
Total 5000 - Apportionment	<u>77,940.00</u>
5100 - Salaries	
511 - Priest	69,532.00
513 - Secretary	31,933.00
514 - Organist	22,112.00
515 - Janitor	10,246.68
516 - Pulpit Supply	399.00
517 - Organist Supply	750.00
521 - Secretary Supply	4,620.00
522 - Asst. Priest	67,411.00
Total 5100 - Salaries	<u>207,003.68</u>
5200 - Employee Expense	
521 - Rector's Housing	24,645.00
522 - Asst. Priest Housing	24,635.00
529 - Employer's Share	11,734.00
Total 5200 - Employee Expense	<u>61,014.00</u>
5300 - Office	
5301 - Telephone	2,200.62
5303 - Postage	673.56
5305 - Supplies	1,498.02
5307 - ISP	548.07
5309 - Software	73.94
5310 - Server/ PC Mtnce	100.04
5311 - Advertising	1,153.17
5313 - Photocopier	1,901.75
5315 - Envelopes	593.47
Total 5300 - Office	<u>8,742.64</u>
5400 - Building	
5401 - UtilitiesGas	4,143.47
5403 - Utilities Hydro	15,734.37
5405 - UtilitiesWater	1,880.01
5407 - Janitorial Supplies	2,492.88

	<u>Jan - Dec 12</u>
5409 - Maintenance (Exterior)	7.26
5411 - Maintenance (Interior)	8,687.42
5412 - Building Security	1,086.40
5413 - Snow Removal	6,338.13
5416 - Sound System	278.18
5417 - Gardening	1,614.12
Total 5400 - Building	42,262.24
5500 - Bank Charges	
5501 Bank Service Charges	1,444.20
Total 5500 - Bank Charges	1,444.20
5600 - People	
5601 - Altar Supplies	1,246.96
5602 - Altar Flowers	809.11
5603 - Kitchen Supplies	564.45
5608 - Senior's Afternoon Out	100.00
5609 - Outreach & Mission	15,267.08
5610 - Group Efforts General (parish wide group efforts)	516.95
5611 - Equator Coffee	847.36
5612 - Evangelism and Hosp.	2,180.79
5613 - Pastoral Care	337.38
Total 5600 - People	21,870.08
5700 - Education & Music	
5701 - Sunday School	856.15
5702 - Cornerstone Publication	392.01
5703 - Adult Education	81.63
5705 - Music Expenses	2,726.79
5706 - Music Equipment (Music Equipment)	1,152.17
5709 - Educational Conferences	145.00
5710 - Day by Day publication	179.95
5711 - Synod Expenses	407.73
5713 - Children & Youth	1,221.84
Total 5700 - Education & Music	7,163.27
5800 - Liturgy	
5801 - Baptism Costs	57.12
5803 - Stewardship	640.12
5809 - Liturgy Expense	920.10
Total 5800 - Liturgy	1,617.34
5900 - Miscellaneous	
5950 - Discretionary Expenses	63.75
5992 - HST Expense	7,246.81

	Jan - Dec 12
Total 5900 - Miscellaneous	<u>7,310.56</u>
Total Expense	<u>436,368.01</u>
Net Ordinary Income	<u>96,754.96</u>
Net Income	<u><u>96,754.96</u></u>